JOB OPENING

JOB TITLE:	**Gymnasium Coordinator**
POSTING DATE:	February 25, 2026
CLOSING DATE:	**Open until filled.**
DEPARTMENT/DIVISION:	Special Services/HAWK
EMPLOYEE GROUP:	Temporary
EMPLOYMENT STATUS:	Part-Time
START DATE & WORK SCHEDULE:	**ASAP** 28 hours per week, consistent schedule, shifts include some weekends and is non-benefited.
PAY RATE:	$16.00 - $18.50 per hour
PREVIOUS WORK EXPERIENCE:	Previous work experience in customer service. Background in coaching, organizing, and officiating sports is helpful. Security experience preferred.
EDUCATION, SPECIAL SKILLS & TRAINING:	Must be 21 years or older. CPR/First Aid/AED. Training provided.
BASIC RESPONSIBILITIES:	Responsible for monitoring the gymnasium, facility, and campus. Assists Guest Services staff with basic check-in procedures. Provides excellent customer service including directing and assisting patrons. Enforces facility rules. Maintains accurate incident reports and submits to supervisory staff. Attend all mandatory staff training. Assist with tours, cleaning, and other facility tasks as needed. Must be able to lift 50 lbs.
HOW TO APPLY:	All candidates must complete an online application. Please create an account and apply online for consideration.

The City of Farmington Hills is an Equal Opportunity Employer.
We work hard to enable all employees to succeed, and, to that end, we welcome diverse talent and cultivate an inclusive environment that encourages collaboration and creativity. We're committed to building a workforce where people thrive by being themselves and are inspired to do their best work every day.