



**JOB OPENING**

<b>JOB TITLE</b>	<b>CAMP SPECIALIST -Theatre</b>
<b>ABOUT THE CITY OF FARMINGTON HILLS UNPLUGGED SUMMER CAMPS:</b>	<p>We are seeking enthusiastic and responsible individuals to join our team as Nature Camp Coordinators (Camp Leaders). As a Camp Coordinator, you will play a crucial role in creating a positive and memorable camp experience for children and teens. This is a dynamic position that involves a range of responsibilities, including leading activities, fostering a safe environment, and, importantly, actively participating in swimming activities with campers.</p> <p>If you are passionate about creating lasting memories for campers, fostering a positive and inclusive environment, and have the skills to ensure a safe swimming experience, we invite you to apply for the position of Camp Counselor. Join us in making this summer an unforgettable adventure for our campers!</p> <ul style="list-style-type: none"> <li>• Make up to \$800 per week – Possibly more with Specialty Camps!</li> <li>• Many positions start at \$14 or more per hour.</li> <li>• Incentives include referring a friend, commitment prizes, and a summer rewards program.</li> <li>• Camp Staff have consistent schedules with summer evenings and weekends free</li> </ul>
<b>POSTING DATE</b>	February 21, 2025
<b>CLOSING DATE</b>	Open until filled.
<b>DEPARTMENT/DIVISION</b>	Special Services/ HAWK
<b>EMPLOYEE GROUP</b>	Temporary
<b>START DATE &amp; WORK SCHEDULE</b>	June 2025 Monday- Friday, 35+ hours per week. Must be able to work the entire camp season. June- August 2025
<b>PAY RATE</b>	\$20.00 - \$25.00 DOQ
<b>PREVIOUS WORK EXPERIENCE</b>	Required experience in teaching or supervising theatre programs to children. Experience supervising peers preferred. Education classes or experience in camp, youth programs, recreation, working with children, or in a related field preferred. Applicants should indicate if they also have experience in dance, theater or visual arts.
<b>EDUCATION:</b>	College degree required. Proven significant work experience in teaching youth theatre programs considered in lieu of a completed degree. Major in Theatre, Theatre Education, or related field preferred.

<p><b>SPECIAL SKILLS &amp; TRAINING</b></p>	<p>Must be 18 years old. Upon hire, proof of certification or completion of First Aid and CPR certification is required. Strong situational awareness, self-motivation, teamwork, organizational, and communication skills required.</p>
<p><b>BASIC RESPONSIBILITIES</b></p>	<p><b>Program Development:</b></p> <ul style="list-style-type: none"> <li>• Develop and implement diverse and engaging camp programs that align with the City's mission and values</li> <li>• Plan and lead educational age-appropriate visual arts-based lesson plans to foster learning and fun. Includes games and team-building exercises in addition to art plans.</li> <li>• Facilitate group discussions and encourage camper participation.</li> <li>• Communicate lesson supplies needs to leadership in a timely manner.</li> <li>• Maintain accurate attendance records.</li> <li>• Other duties as assigned.</li> </ul> <p><b>Staff Relationships:</b></p> <ul style="list-style-type: none"> <li>• Foster positive relationships and with staff and campers, encouraging camaraderie and teamwork.</li> <li>• Clearly communicate with camp assistant to coordinate daily/weekly activities to ensure a seamless camp experience.</li> <li>• Other duties as assigned.</li> </ul> <p><b>Supervision and Safety:</b></p> <ul style="list-style-type: none"> <li>• Implement and enforce safety protocols and procedures to create a secure, healthy, and inclusive camp environment for campers.</li> <li>• Monitor camper well-being, address any concerns promptly, and collaborate with necessary staff.</li> <li>• Aid with camp check-in and check-out each day.</li> <li>• Other duties as assigned.</li> </ul> <p><b>Communication:</b></p> <ul style="list-style-type: none"> <li>• Maintain open and effective communication with campers, families, and fellow staff.</li> <li>• Promptly report any incidents, concerns, or noteworthy achievements to supervisors.</li> <li>• Handle and address inquiries, feedback or concerns from families and stakeholders.</li> <li>• Regularly update camp leadership on progress of activities, addressing any concerns or adjustments as needed.</li> <li>• Other duties as assigned.</li> </ul>
<p><b>PHYSICAL DEMANDS:</b></p>	<p>While performing the duties of the job the employee is required to stand, sit, kneel, walk, talk, see, hear, and use hands or fingers to handle objects, and reach with hands and arms. The employee lifts and/or moves up to 30 pounds.</p>
<p><b>HOW TO APPLY</b></p>	<p>All candidates must complete an <a href="#">online application</a>. Please create an account and submit online for consideration.</p>

**EQUAL OPPORTUNITY EMPLOYER**