



**JOB OPENING**

<b>JOB TITLE:</b>	<b>CAMP COORDINATOR - Archery Camps</b>
<b>ABOUT THE CITY OF FARMINGTON HILLS UNPLUGGED SUMMER CAMPS:</b>	<p>We are seeking enthusiastic and responsible individuals to join our team as Nature Camp Coordinators (Camp Leaders). As a Camp Coordinator, you will play a crucial role in creating a positive and memorable camp experience for children and teens. This is a dynamic position that involves a range of responsibilities, including leading activities, fostering a safe environment, and, importantly, actively participating in swimming activities with campers.</p> <p>If you are passionate about creating lasting memories for campers, fostering a positive and inclusive environment, and have the skills to ensure a safe swimming experience, we invite you to apply for the position of Camp Counselor. Join us in making this summer an unforgettable adventure for our campers!</p> <ul style="list-style-type: none"> <li>• Make up to \$800 per week – Possibly more with Specialty Camps!</li> <li>• Many positions start at \$14 or more per hour.</li> <li>• Incentives include referring a friend, commitment prizes, and a summer rewards program.</li> <li>• Camp Staff have consistent schedules with summer evenings and weekends free</li> </ul>
<b>OPENING DATE:</b>	February 21, 2025
<b>CLOSING DATE:</b>	<b>Open until filled</b>
<b>DEPARTMENT/DIVISION:</b>	Special Services/Recreation
<b>EMPLOYEE GROUP:</b>	Temporary
<b>START DATE &amp; WORK SCHEDULE</b>	June 2025 35+ hours per week, Monday-Friday from June through August.
<b>PAY RATE:</b>	\$16-18.50 DOQ
<b>PREVIOUS WORK EXPERIENCE:</b>	Previous experience working with children in a camp or recreational setting is required. Degree in education, recreation, or a related field preferred.
<b>EDUCATION:</b>	High School graduate. Some college experience desired. College students majoring in education, recreation, environmental science or related fields preferred.
<b>SPECIAL SKILLS &amp; TRAINING:</b>	<p>USA Archery Instructor Level I or higher required or willingness to get certified for position.</p> <p>CPR and First Aid certification (or willingness to obtain before the start of the camp season).</p> <p>Positive attitude, patience, and a genuine interest in the well-being and development of campers.</p> <p>Excellent communication and interpersonal skills.</p> <p>Ability to adapt to changing situations and problem-solve effectively.</p>

<p><b>BASIC RESPONSIBILITIES:</b></p>	<p><b>Supervision and Safety:</b></p> <ul style="list-style-type: none"> <li>• Always ensure the safety and well-being of campers.</li> <li>• Supervise campers during scheduled activities, meals, and free time.</li> <li>• Enforce camp rules and guidelines to maintain a secure and inclusive environment.</li> </ul> <p><b>Activity Leadership:</b></p> <ul style="list-style-type: none"> <li>• Plan and lead a variety of engaging and age-appropriate activities, including games, arts and crafts, and team-building exercises.</li> <li>• Collaborate with Camp Instructors to plan and lead engaging activities, ensuring a well-rounded and diverse program.</li> <li>• Facilitate group discussions and encourage camper participation.</li> <li>• Create and implement weekly lesson plans for educational and recreational activities.</li> </ul> <p><b>Archery Activities:</b></p> <ul style="list-style-type: none"> <li>• Actively participate in Archery activities with campers, ensuring their safety and enjoyment.</li> <li>• Provide supervision during archery shooting and safety sessions.</li> <li>• Assist in organizing and implementing games and activities for campers waiting their turn to shoot.</li> </ul> <p><b>Lesson Planning:</b></p> <ul style="list-style-type: none"> <li>• Develop creative and age-appropriate lesson plans for various camp activities, ensuring they align with camp goals and objectives.</li> <li>• Integrate educational elements into activities, fostering both learning and fun.</li> </ul> <p><b>Team Collaboration:</b></p> <ul style="list-style-type: none"> <li>• Work collaboratively with fellow camp counselors and staff to coordinate daily activities and ensure a seamless camp experience.</li> <li>• Attend regular staff meetings and training sessions.</li> </ul> <p><b>Camper Engagement:</b></p> <ul style="list-style-type: none"> <li>• Foster positive relationships with campers, encouraging camaraderie and teamwork. Be attentive to the needs and concerns of campers, providing guidance and support as required.</li> </ul> <p><b>Communication:</b></p> <ul style="list-style-type: none"> <li>• Maintain open and effective communication with campers, parents, and fellow staff members. o Report any incidents, concerns, or noteworthy achievements to camp leadership promptly.</li> <li>• Regularly update camp leadership on the progress of activities, addressing any concerns or adjustments needed.</li> </ul>
<p><b>PHYSICAL DEMANDS:</b></p>	<p>While performing the duties of the job the employee is required to stand, sit, kneel, walk, talk, see, hear, and use hands or fingers to reach up &amp; handle objects. The employee lifts and/or moves up to 50 pounds and should be able to work in the outdoors for extended periods regardless of weather.</p>

**HOW TO APPLY:**

All candidates must complete an [online application](#). Please create an account and submit online for consideration.

***EQUAL OPPORTUNITY EMPLOYER***