



JOB OPENING

JOB TITLE:	Building Assistant - Custodian (Part-Time)
OPENING DATE:	November 9, 2020
CLOSING DATE:	Open until filled.
DEPARTMENT/DIVISION:	Special Service / Parks
EMPLOYEE GROUP:	General
EMPLOYMENT STATUS:	Part-time/Regular
START DATE & WORK SCHEDULE:	A.S.A.P. Evening or early morning (before or after parks open/close) approximately four hours per day, 7 days a week. Hours depend on seasonal schedule of the parks.
PAY RATE:	\$12.00-13.50 per hour
PREVIOUS WORK EXPERIENCE:	Previous custodial/janitorial experience required.
EDUCATION:	High school graduate or equivalent, some college preferred. Must be 18 years or older.
SPECIAL TRAINING AND SKILLS:	Excellent customer service skills.
BASIC RESPONSIBILITIES:	Vacuuming, dusting, mopping floors, washing windows, cleaning, and sanitizing rest rooms, etc. Organizing and maintaining custodial closets. Inspecting and maintaining assigned custodial equipment. Emptying trash containers and removing trash to dumpsters.
HOW TO APPLY:	All candidates must complete a City of Farmington Hills employment application. Applications are located at www.fhgov.com or in the Human Resources Department at City Hall (31555 West Eleven Mile Road Farmington Hills, MI 48336). Please email the completed application and supporting documents to hr@fhgov.com or in person to the HR Department for consideration.

EQUAL OPPORTUNITY EMPLOYER